

**Frederick County Health Care Coalition  
Joint Meeting Interim Coalition Coordinating Committee and Executive Board  
Meeting Minutes**

**Date:** June 15, 2007

**Location:** Frederick County Health Department

**Attendance:** Barbara Brookmyer - present  
Monica Grant - present  
Pat Hanberry - absent/excused  
Leigh Joos – present  
David Liddle – present  
Helen Monk - present  
Margaret Nusbaum – present  
Brian Scott – absent/excused  
Tom Werner - present  
Jim Williams – present  
Maria Shuck – present  
Gail Griffin - present

**Report from Subcommittees:**

**Pharmacy Subcommittee**

See attached summary report. Two new members are pharmacists.

**Availability Subcommittee**

Met May 30<sup>th</sup>. New members joined. Plan to revise action plan. Reviewed grant opportunities including one already submitted by Health Department. Members of committee to assist with survey of dental providers to support FCAA's application to state for designation of medically underserved area.

**Affordability Subcommittee**

No meeting since last ICCC meeting. Meet 3<sup>rd</sup> Thursday of each month from 4:00-5:30pm at the Frederick Memorial Hospital in classroom #3.

**Needs Assessment Subcommittee**

Press conference July 9<sup>th</sup>. Media roll-out week July 9<sup>th</sup>. Four focus groups (Social Service providers, Allied Health, Physicians, Community Leaders and Elected officials) will be held July 17<sup>th</sup> and July 18<sup>th</sup> in the morning or at lunchtime. FMH is providing meals that the existing funding could not cover.

**Summary of Interim Coalition Coordinating Committee's Stance or Approach:**

**Dues Collection**

Tabled by ICCC for elected Executive Board to consider.

**Ad Hoc & Standing Committees:**

ICCC chose to not change subcommittees, but needs assessment findings may assist in focusing coalition efforts.

**501 (c)(3) Status**

ICCC was at an impasse and hesitant to move forward given that the ICCC was not the elected body.

**Media Contacts**

Suggestion that the Chair could serve as the single point of contact for media.

**By Laws Revision**

ICCC drafted the by-laws with intent to make it as flexible as possible for potential future growth and development.

**Election of Officers:**

Chair – Jim Williams nominated and approved unanimously

Vice Chair/Treasurer – David Liddle nominated and approved unanimously

Secretary – Dr. Griffin nominated and approved unanimously

**Outgoing ICCC Members:**

Expressions of appreciation and thanks were given to the ICCC members and especially Monica Grant for moving the process along and charting the initial course for the Executive Board.

**Next meeting:**

July 2<sup>nd</sup>. Plan to meet on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 8:00AM at the Frederick County Health Department in the Health Officer's Conference Room.